



NOTES: *You will be contacted to confirm dates and conditions of use.*

DO NOT send cheques until you receive confirmation.

GST applies to booking fees.

1 Applicant's details

Name of person responsible for function

Name of company/person applicant acting for

Address

Postcode

Business Hours Phone no.

After Hours Phone no.

Fax no.

Mobile no.

2 Function details

Type, e.g. *wedding, product launch*

Date/s

From	To
<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Time/s

Start time	Finish time
<input type="text"/> : <input type="text"/> am / pm	<input type="text"/> : <input type="text"/> am / pm

Please allow time for set up and pull down

Location/s

Please give park name and area number if designated site

First preference

Second preference

Number of guests *Approx.*

Is power required?

Yes

No

Function details/special request/s

3 Applicant's agreement

I acknowledge and agree to abide by the conditions of booking and any special conditions which may be advised.

Signature

Date

Office Use Only

Customer number

Invoice number

Designated Sites and Special Bookings Application Checklist

To assist in processing your application, please complete the following checklist and return with your application form.

Will you be erecting a marquee / tent or other structure in the park, e.g. *stage*?

No Yes

Will you be erecting a jumping castle / rides in the park?

No Yes

Will you be seeking special permission to allow vehicle access into parkland?

No Yes

Will you be selling liquor to the public?

No Yes

Is it a commercial activity, e.g. *product launch, function*?

No Yes

Is it for filming?

No Yes

Will you be conducting an organised event in the park, e.g. *festival, market, crick match, athletics carnival, fun run*?

No Yes *Give details*

Will animals be displayed or involved in the event, e.g. *dog show, pony rides*?

No Yes

Are you planning a wedding in the park?

No Yes *Give details*

Groom's Name

Bride's Name

Will food be sold to the public?

No Yes

Will you be having high risk activities, e.g. *fireworks, parachuting*?

No Yes